

CURRENCY NOTE PRESS :: NASHIK ROAD  
(A Unit of Security Printing and Minting Corporation of India Ltd)  
Mini-Ratna Category-I CPSE  
(Wholly owned by Government of India)  
Jail Road, Nashik Road - 422 101  
ISO: 9001-2008 & ISO : 14001 Certified Unit  
CIN : U22213DL2006GOI144763

Tel:253-2463730-39

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Website: <http://cnpnashik.spmcil.com>

### **NOTICE**

**Sub: Engagement of Retired Government servant/PSU employee as Consultant (Civil) at CNP, Nashik Road on contract basis.**

Currency Note Press, Nashik Road is a Unit of Security Printing and Minting Corporation of India Limited (SPMCIL), a Mini-Ratna Category-I, Central Public Sector Enterprise, wholly owned by Government of India and under the administrative control of the Ministry of Finance, Deptt. of Economic Affairs, invites applications for one post of **Consultant (Civil)** on contract basis in the prescribed format:

**Name of the Post:** Consultant (Civil)

**Essential Qualification:** Diploma/Degree in Civil Engineering.

**Essential Experience:** Retired Civil Engineer from Government Department, State bodies, Autonomous bodies, PSU, etc. from the retired Executives who have served in CDA/IDA Pay scales, having experience in construction and maintenance Works of structure and buildings, Quarters, Monitoring and execution of civil projects and having hand-on experience in the e-tendering process.

**Age:** Up to 62 years as on 31.12.2019.

**Key Responsibilities:**

- Proper Planning and execution on the requirements of Civil works of the Unit
- Finalizing agency for undertaking repair maintenance work for the Unit.
- Managing the proposal of the Unit on construction and maintenance works.
- Coordinating for the progress of the Civil works.
- Managing civil tenders for the Company.
- Giving suggestions to management to carry out preventive works for the longevity of the properties.

- Monitoring and maintenance of drainage, choke-up of pipelines etc.
- Supervision of Toilet cleaning, housekeeping activities, painting work at CNP Premises.
- Any other work assigned from time to time.

**HOW TO APPLY:**

1. The application should be submitted in the proforma given in the advertisement.
2. The outer cover should be subscribed as **"APPLICATION FOR THE POST OF CONSULTANT (CIVIL)"**.
3. The application should be accompanied with attested copy of certificates experience etc.
4. Duly completed application should be sent to the Chief General Manager, Currency Note Press, (A Unit of SPMCIL), Jail Road, Nashik - 422 101 through registered/speed post **on or before 31.12.2019**.
5. Applications received late/incomplete will be rejected. SPMCIL Management will not be responsible for any postal delay/loss of documents during transit.

**GENERAL CONDITIONS:**

- The appointment will be purely on contractual basis for a period up to 31.03.2020 and extendable as per approval of Competent Authority.
- The compensation (all inclusive) shall be regulated as per the following norms:

Sr. No.	Category (From/to)	Monthly Compensation (All inclusive) in Rs.
1.	E-8	75000
2.	E-6 to E-7	70000
3.	E-5	65000
4.	E-3 to E-4	60000
5.	E-1 to E-2	50000

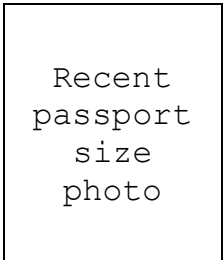
- The selected candidate will not have any claim over other emoluments/ benefits/ compensations available to other CNP employees. However, for any out station travel as per the requirement, with the prior approval of the competent authority, only the expenses towards travelling, lodging and boarding (as per SPMCIL Travel rules/policies) will be borne by CNP.
- The selection will be as per the terms and conditions in this advertisement and the candidates will be required to appear for interview.

- No correspondence will be entertained from the applicants who are not selected, either before or after the selection. The decision of CNP would be final and binding.
- Management reserves the right to reject the application without assigning any reason. The recruitment process can be cancelled/ suspended/ terminated without assigning any reasons. The decision of the CNP management will be final and no appeal will be entertained.
- Application that are not in conformity with the requirements indicated in this advertisement, incomplete applications and those received after the last date will not be entertained.
- In order to regulate the number of eligible candidates to be called for interview, if so required, CNP Management reserves the right to raise the minimum eligibility standards/criteria, OR to relax the minimum eligibility criteria/standards as the case may be.
- All eligibility conditions/Age etc. will be reckoned as on last date of receipt of applications.
- Canvassing in any form will result in disqualification.

(Sunil Dupare)  
Manager (HR)  
For Chief General Manager

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**APPLICATION FOR THE POST OF CONSULTANT (CIVIL)**



1. Name of the Post :
2. Name of the candidate :
3. Father's Name :
4. Date of Birth :  
Age as on **31.12.2019** (DD MM YY )
5. Permanent Address:
6. Address for correspondence:
7. Phone numbers (office)-  
(Residence)-  
Mobile-  
E-mail-
8. Date of retirement on superannuation:
9. Nationality:
10. Details of Educational Qualifications starting from professional to matriculation :

Sr. No.	Examination passed	Year of passing	Subject	% of Marks obtained	Name of the Board / Institute

... 2 ...

11. Details of Experience starting from latest employment:

Name of organization	Position held & Level	Period (DD/MM/YYYY)		Pay scale with Pay	Total emolument of last pay drawn	Brief description of duties
		From	To			

12. Whether any relative already working with SPMCIL. If yes, specify the relationship.

13. Copies of Certificates/testimonials to be enclosed (like PPO, Last Pay Certificate etc.).

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**DECLARATION:**

I \_\_\_\_\_ hereby affirm and declare that the statements made in the application are true and unexaggerated. I undertake that any misrepresentation or material omission made in this application form will render the undersigned liable to immediate dismissal.

Date:

Place:

(Signature of the Candidate)

