

DEPARTMENT OF OBSTETRICS & GYNECOLOGY, JIPMER, PUDUCHERRY

Dated: 11/03/2020

**Applications are invited for the following posts for ICMR funded project entitled
“Determinants of Obstetric near miss and outcome at 12 months: A prospective Study”.**

Investigators: Dr. Anish Keepanasseril (PI), Dilip Kumar Maurya (Co-Inv), Dr Sitanshu Kar (Co-Inv)

Sl no.	Name of the Post	Qualification	Desirable Qualification	Pay	Age limit*
1.	Data Entry Operator A No of Post: One	Three-year graduate degree from a recognized university <ul style="list-style-type: none">• with good command over written and spoken English• with knowledge of data entry work.	<ul style="list-style-type: none">• Experience in Tamil/ English typing• Experience in MS office / data entry/ statistical software.• A speed test of not less than 8000 key depressions per hour through speed test on computer• Qualification in stenography/ maintenance of accounts, cashbook ledgers will be added advantage	Consolidated pay of Rs. 17,000 per month. (as per ICMR rules)	25

*As on last date of application (25th March 2020)

How to Apply:

1. Interested and eligible candidates may submit their application in the prescribed format along with attested testimonials, should reach the address given below **on or before 12 pm 25th March 2020 by registered post only**. Applications received beyond the prescribed date will be summarily rejected.

Dr. Anish Keepanasseril
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2. Prescribed Proforma (appended) along with attested copies of the following testimonial should be submitted:
 - a. **Age Proof certificate (10th/12th Mark sheet/ Birth certificate)**
 - b. **Degree certificate**
 - c. **Experience certificate (if any)**
3. The envelope should be labeled as **“Application for the Data Entry Operator”**. All future correspondence will be sent via E-mail only. Hence, **all are requested to provide a valid/ correct Email id(s)/ mobile numbers without fail.**
4. Only short-listed candidates will be considered for further selection process and will be called for written test and interview. **Date and venue of Interview will be intimated through e-mail only.** No separate interview letters will be sent.

NOTE:

1. **Valid email id and mobile number is compulsory**
2. The **engagement in the projects is purely on temporary basis** maximum for the period of duration of the project (till 5th March 2021). Please note that it is not a JIPMER / ICMR, N. Delhi appointment and will not confer any right or any no claim for any regular post in JIPMER/ ICMR N. Delhi
3. Upper age limit may be relaxed as per ICMR guidelines.
4. No TA/ DA will be paid for the interview.
5. If the performance of the appointee is unsatisfactory, the appointment may be terminated any time without any prior notice or giving any reason.
6. The posts are purely on **contract basis** for a specific period only, and no claim for any other post in JIPMER shall be entertained.
7. Qualification/ experience /other terms and conditions may be relaxed/ altered at the discretion of the selection committee
8. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage
9. Decision of the Principal Investigator will be final.



(Dr Anish Keepanasseril)
Principal Investigator
Obstetric Near Miss Project
JIPMER, Puducherry